Department of Revenue
Property Assessment Division (PAD)
2022 Education Calendar (Please read thoroughly.)

You must register for IAAO classes, workshops **AND** PAD Webinars by clicking on the link in the ‘Location & Registration Link’ column or in the class description sections.

**NEW FOR 2022:** ALL CLASS & WORKSHOP REGISTRATIONS MUST BE COMPLETED NO LATER THAN 60 DAYS PRIOR TO THE CLASS- PAD WEBINAR REGISTRATIONS MUST BE COMPLETE 48 HOURS PRIOR TO THE WEBINAR.

**All participants MUST use a unique email address in order to receive education credits.**

**EDUCATION: YOU ONLY GET OUT WHAT YOU PUT IN!**

These learning **opportunities**, courses, workshops & webinars have been approved for continuing education credits. A [Request for Continuing Education and Recertification Credit](#) must be completed to receive continuing education credit hours. **No** form is necessary if the session is taught by PAD staff, but you must sign in on the provided sheets for in-person venues.

**BE PREPARED:**

*For virtual classes: "You will need a built-in or external webcam, a private and quiet place to take the exam, and a reliable internet connection. Additionally, please review Proctor Free’s technical requirements ([Proctorfree.com](#)) for the software and ensure you can download an application on the computer you will be taking the test on.”

Classes begin at 8:00 am CST unless otherwise noted.
<table>
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<tr>
<th>DATE</th>
<th>CLASS</th>
<th>LOCATION &amp; REGISTRATION LINK</th>
<th>INSTRUCTOR</th>
<th>CREDIT HOURS</th>
<th>REGISTRATION FEES</th>
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<tr>
<td>January 13</td>
<td>Conservation Easements</td>
<td>PAD WEBINAR-Conservation Easements</td>
<td>Sarah Scott</td>
<td>1.5 Hour</td>
<td>Free</td>
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<tr>
<td>February 17</td>
<td>Growth &amp; Valuation</td>
<td>PAD WEBINAR-Growth &amp; Valuation</td>
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<td>1 Hour</td>
<td>Free</td>
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<tr>
<td>April 19-20</td>
<td>Workshop 354: Multiple Regression Analysis for Real Property Valuation</td>
<td>Workshop 354 Multiple Regression</td>
<td>Scott Winter</td>
<td>1.5 Days 11 Credit Hours</td>
<td>Virtual $400 In-person $450</td>
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<td>May 2-6</td>
<td>IAAO 101 Fundamentals of Real Property Appraisal</td>
<td>IAAO 101-2022</td>
<td>Brad Moore (Senior)</td>
<td>33.5</td>
<td>$615</td>
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<td>August</td>
<td>Legislative Review</td>
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<td>Debra/Ruth</td>
<td>To Be Presented at Workshop</td>
<td>Postponed</td>
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<tr>
<td>September 19-23</td>
<td>IAAO 102-Income Approach to Valuation</td>
<td>IAAO 102 Income Approach to Valuation</td>
<td>Brad Moore (Senior)</td>
<td>30 Hours</td>
<td>$725</td>
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<td>October 5-6</td>
<td>Workshop 151 Uniform Standards of Professional Appraisal Practice (National)</td>
<td>Workshop 151-Uniform Standards of Professional Appraisal</td>
<td>Brad Moore (Senior)</td>
<td>15 Hours</td>
<td>$450</td>
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<tr>
<td>November 15-16</td>
<td>Workshop 155: Depreciation Analysis</td>
<td>Workshop 155-Depreciation Analysis VIRTUAL ONLY</td>
<td>Scott Winter (Senior)</td>
<td>15 Hours</td>
<td>TBD</td>
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In addition to these opportunities, you may choose to seek education elsewhere or through the following list of providers:

- **Nebraska Real Property Appraisal Board.** PAD suggests attending the National USPAP Update or the National USPAP Course given throughout the year;
- **IAAO** webinars and self-study courses. Over 115 hours of credit offered online at minimal cost;
- **Moore Appraisal Education;** and
- **American Society of Farm Managers and Rural Appraisers.**

A [Request for Continuing Education and Recertification Credit](#) must be completed to receive continuing education credit hours for the above opportunities.

**Education Policies**

**Class registrations must be received at least 60 days prior to the first day of class.** Sufficient enrollment will determine justification of holding each class. Written cancellation notices will be emailed to the individuals who have registered at the time a course is cancelled.

**Registration** must be completed online by using the registration link. Links are provided in the calendar above and in each course description below. **Payments** must be made by check and must be received 10 days prior to each class. Please include attendee’s name and name of class on the check. Mail payments to:

Department of Revenue, Property Assessment Division  
301 Centennial Mall South  
PO Box 98919  
Lincoln, NE 68509-8919  

Phone: 402-471-5984  
PAD Directory

*** All payments MUST contain documentation with the attendee(s) name(s) and the name of the class. ***
Registration cancellations for all IAAO classes must be made at least 30 working days prior to the first day of class. PAD will accept written cancellations only (phone calls will NOT be accepted). Cancellation requests must be emailed to pat.edu@nebraska.gov. Failure to give the required notification will result in the county or person being billed for the total cost of the class.

If cancellation is necessary due to an emergency after the specified cancellation period, the Property Tax Administrator will review the cancellation request and may approve a refund for good cause.

**007.01 Attendance is mandatory to receive credit for any continuing education course.** 007.02 Partial credit for absences in an emergency may be approved by the Property Tax Administrator based upon the percent of the class attended. For the purposes of this regulation, an emergency shall include those reasons constituting good cause, addressed as follows: 007.02A For purposes of this regulation good cause shall include but not be limited to: 007.02A Injury to or illness or death of an employee or assessor; or 007.02B Injury to or illness or death of a member of the employee or the assessor’s family; or 007.02C Other circumstances which would render attendance at the continuing education course a hardship upon the assessor or his or her employee. 007.03 If a course includes an examination, the applicant **MUST take the examination.** A passing grade is not required to receive continuing education credit. (Neb. Rev. Stat. §§ 77-414 and 77-702).
Workshop 354 Multiple Regression Analysis

Dates: April 19-20 (Class ends at noon on the 20th)

Online Registration: Workshop 354 Multiple Regression

Location: Holiday Inn 110 2nd Ave. Kearney, NE 68845  (308) 237-5971

Instructor: Scott Winter

Credit Hours: 11 (Exam included)

Registration Fee: Virtual $400 In-person $450

This workshop provides an understanding of the mechanics and application of multiple regression analysis (MRA) in property valuation, as well as instruction in gathering and qualifying data for MRA application. The workshop shows how to develop and use MRA equations as appraisal tools and how to evaluate, using measures of goodness of fit and variable importance, the results of an MRA based practical drill and demonstration problems, and how to follow step by step explanations of the MRA process. Although the workshop is open to anyone wishing to acquire a greater understanding of MRA as an appraisal tool, it is particularly valuable for those whose offices are considering using MRA valuation techniques or whose assessments are reviewed by a supervisory agency using MRA. An understanding of both the sales comparison approach and fundamental appraisal statistics is assumed. This workshop includes an exam.
IAAO 101 Fundamentals of Real Property Appraisal

Dates: May 2-6

Online Registration: IAAO 101 Fundamentals of Real Property Valuation

Location: Holiday Inn 110 2nd Ave. Kearney, NE 68847 (308) 234-2212

Instructor: Brad Moore

Credit Hours: 32 hours (Exam included)

Registration Fee: $615

Textbook: Recommended textbook: Property Assessment Valuation (3rd edition). Participants are responsible for ordering and payment of textbook.

This course is designed to provide students with an understanding and working knowledge of the procedures and techniques required to estimate the market value of vacant and improved properties. This course concentrates on the skills you need to estimate the market value of properties using two approaches to value: the cost approach and the sales comparison approach. This course is available in an online version or at various locations across North America. Please check the course calendar for in-person classes. For more information about this course, please review the Course Information Packet.
IAAO 102 Income Approach to Valuation

**Dates: September 19-23**

Online Registration: IAAO 102 Income Approach to Valuation

Location: Younes Conference Center North 707 W Talmadge St. Kearney, NE 68845 (308) 234-2212

Instructor: Brad Moore

Credit Hours: 30 Hours

Registration Fee: $725

This course is designed to provide students with an understanding and working knowledge of the procedures and techniques required to estimate the market value of vacant or improved properties by the income approach. This course covers real estate finance and investment, capitalization methods and techniques, analysis of income and expenses to estimate operating income, selection of capitalization rates, and application of the approach. For more information about this course, please review the Course Information Packet. Click on link for more information: IAAO Workshops.

Textbook: Recommended- Recommended prerequisites: Course 101
Recommended textbook: Property Assessment Valuation (PAV) (3rd edition)
AQB approved: 33.50 QE, 33.50 hours CE with exam / 30 hours CE no exam
Workshop 151 Uniform Standards of Professional Appraisal Practice

Dates: October 5-6

Online Registration: Workshop 151-Uniform Standards of Professional Appraisal

Location: Holiday Inn 110 2nd Ave. Kearney, NE 68847 (308) 234-2212

Instructor: Brad Moore

Credit Hours: 15 Hours

Registration Fee: $450

Textbook: click on link for more information IAAO Workshops

This workshop covers materials from The Appraisal Foundation, Uniform Standards of Professional Appraisal Practice which includes definitions, preamble, ethics rule, record keeping rule, competency rule, scope of work rule, jurisdictional exception rule and standards 1 through 3, and 6 through 10. Supplementary materials include The Appraisal Foundation Uniform Standards of Professional Appraisal Practice (USPAP).
Workshop 162 Marshall & Swift Cost Approach (Res)

Dates: October 18-19

Online Registration: Workshop 162-Marshall & Swift Cost Approach (Res)

Location: Younes Conference Center North 707 W Talmadge St. Kearney, NE 68845 (308) 234-2212

Instructor: Ken Voss

Credit Hours: 15 Hours (Test Included)

Registration Fee: $450

This workshop provides an understanding of how to utilize Marshall & Swift Residential Cost Manuals. Several case studies are used to enhance the ability to apply this information. Click on link for more information: IAAO Workshops.
Workshop 163 Marshall & Swift Cost Approach (Res)

Dates: October 20-21

Online Registration: Workshop 163-Marshall & Swift Cost Approach (Com)

Location: Younes Conference Center North 707 W Talmadge St. Kearney, NE 68845 (308) 234-2212

Instructor: Ken Voss

Credit Hours: 15 Hours (Test Included)

Registration Fee: $450

This workshop is designed to teach participants how to use the Marshall & Swift Commercial Valuation Guide. Participants will spend time working several case study problems to assist them in learning how to apply this service. For more information about this course, please review the Course Information Packet. Click on link for more information: IAAO Workshops.
Workshop 155 Depreciation Analysis

Dates: November 15-16

Online Registration: Workshop 155-Depreciation Analysis VIRTUAL ONLY

Location: VIRTUAL ONLY

Instructor: Scott Winter

Credit Hours: 11 Hours (Exam Included)

Registration Fee: $TBD

Textbook: Course Information Packet. Click on link for more information: IAAO Workshops

Participants are responsible for making their own hotel room reservations for all classes. Lunch is not included in the registration fee. Classes will begin at 8:00 a.m. Central Daylight Time unless otherwise noted. Participants are responsible for ordering and paying for their own textbooks if needed.