

Reports and Distribution of State Monies - County Treasurer Calendar

Department of Revenue, Property Assessment Division (PAD)

"Due" Date	Duty	Authority	Category
January – end of month	On the business day preceding the last business day of the month, county treasurer receives the 1 st of six payments for homestead exemption reimbursement. Homestead reimbursement money is distributed to the political subdivisions where the exempt tax loss occurred. County treasurer retains collection fee.	§77-3523	Homestead Exemption Tax Loss Reimbursement 1 of 6 payments
January 31	County treasurer receives the 1 st of two payments for real property tax credit reimbursement. Real property tax credit reimbursement money is distributed to political subdivisions where the credit was applied. County treasurer retains a collection fee.	§77-4212(3) Directive 19-1	Real Property Tax Credit Reimbursement 1 of 2 payments
February 5	County treasurer must forward an electronic copy of the list of real property subject to sale to the Property Tax Administrator for purposes of compiling a list for all counties and is then published on the PAD website. https://revenue.nebraska.gov/PAD/real-property/nebraska-delinquent-real-property-list County treasurer emails excel file to pat.reports@nebraska.gov .	§ 77-1804	Delinquent Tax List To Property Tax Administrator
February – end of month	On the business day preceding the last business day of the month, county treasurer receives the 2nd of six payments for homestead reimbursement. Homestead reimbursement money is distributed to the political subdivisions where the exempt tax loss occurred. County treasurer retains collection fee.	§77-3523	Homestead Exemption Tax Loss Reimbursement 2 of 6 payments
March – end of month	On the business day preceding the last business day of the month, county treasurer receives the 3rd of six payments for homestead reimbursement. Homestead reimbursement money is distributed to the political subdivisions where the exempt tax loss occurred. County treasurer retains collection fee.	§77-3523	Homestead Exemption Tax Loss Reimbursement 3 of 6 payments
April 1	County treasurer receives the 1 st of two payments for real property tax credit reimbursement. Real property tax credit reimbursement money is distributed to political subdivisions where the credit was applied. County treasurer retains a collection fee.	§ 77-4212 Directive 19-1	Real Property Tax Credit Reimbursement 1 of 2 payments
April 1 st week	County Treasurer receives the 1 st of two payments for car lines taxes and air carrier taxes. PAD certifies the distribution of car line and air carrier taxes for each county, posts distributions reports to the website and notifies the county treasurers. https://revenue.nebraska.gov/PAD/state-assessed-property County treasurer <u>does not</u> retain a collection fee.	§77-684 §77-1250	Car Line & Air Carrier Tax Distribution 1 of 2 payments

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April – end of month	On the business day preceding the last business day of the month, county treasurer receives the 4th of six payments for homestead reimbursement. Homestead reimbursement money is distributed to the political subdivisions where the exempt tax loss occurred. County treasurer retains collection fee.	§77-3523	Homestead Exemption Reimbursement 4 of 6 payments
May 30	Deadline for the county treasurer and the county assessor to file an Amended Homestead Exemption Summary Certificate, Form 458X , with the Tax Commissioner for tax loss in the previous year to have the final one-sixth reimbursement payment adjusted. Note: Form 458X may be filed to reflect changes based on income or Tax Commissioner action any time up to three years after the exemption year. Email Homestead Form 458X to pat.homestead@nebraska.gov .	§ 77-3523 § 77-3517	Amended Homestead Exemption Summary Certificate, Amended Form 458X
May – end of month	On the business day preceding the last business day of the month, county treasurer receives the 5th of six payments for homestead reimbursement. Homestead reimbursement money is distributed to the political subdivisions where the exempt tax loss occurred. County treasurer retains collection fee.	§77-3523	Homestead Exemption Reimbursement 5 of 6 payments
June – end of month	On business day preceding the last business day of the month, county treasurer receives the 6th of six payments for homestead reimbursement, which will include any adjustments for amended homestead loss as shown on Form 458X. Homestead reimbursement money is distributed to the political subdivisions where the exempt tax loss occurred. County treasurer retains collection fee.	§77-3523	Homestead Exemption Reimbursement 6 of 6 payments
July 1	Last day for the county treasurer to return unused real property tax credit monies and submit an electronic report, Return of Unused Credit Form 403 , with the Property Tax Administrator indicating the amounts of funds distributed to each taxing unit, collection fee retained, and amount of unused credit money returned. County Treasurer emails Form 403 in excel to pat.RPTXmonies@nebraska.gov and unused real property tax credit monies send to the Property Tax Administrator.	§ 77-4212	Return of Unused Real Property Tax Credit and file Report/Form 403 with Property Tax Administrator
July 1	Last day for county treasurer to report inheritance taxes collected and submit an electronic report, County Inheritance Tax Report, Form CIT with the Department of Revenue. Email report to pat.reports@nebraska.gov .	§ 77-2015	Report of Inheritance Tax Collected

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August 1 st Week	County treasurer receives the 2nd of two payments for car lines taxes and air carrier taxes. PAD certifies the distribution of car line and air carrier taxes for each county, posts distributions reports to the website and notifies the county treasurers. https://revenue.nebraska.gov/PAD/state-assessed-property County treasurer <u>does not</u> retain a collection fee.	§77-684 §77-1250	Car Line & Air Carrier Tax Distribution 2 of 2 payments
September 15	Property Tax Administrator certifies the amount of the real property tax credit and the agricultural land tax credit to the State Treasurer and to each county assessor and county treasurer. The real property tax credit monies allocated to each county is the portion of monies available to administer the real property tax credit and unused funds will be returned to the State in the next year by July 1.	§ 77-4212 Directive 19-1	Real Property Tax Credit Certification of Tax Credit Rates & Credit Monies
November	County treasurer provides the county assessors information for the Certificate of Taxes Levied (CTL) Report, Schedule IV Public Power In-Lieu Tax collected and distributed and Schedule V for Other In-Lieu Taxes. The CTL report is due December 1. Note: PILT "payment in lieu of tax" from the federal government is not requested for the CTL.	§37-335, §71-1590, §77-211, §18-2137, §46-1701, & Regulation 41	Certificate of Taxes Levies Report (CTL) Schedules IV & V In Lieu Tax Information
November 22	County assessor must complete the tax list (real and personal property) and deliver it to the county treasurer, along with a signed warrant for collection of taxes. ** Best Practice: County treasurer should RECONCILE tax list totals with the county assessor, once tax list information is transmitted to the county treasurer's computer system and retain documents for future audits.	§ 77-1616	Treasurer receives Tax Lists & Warrant for Collection of Taxes
November 30	Deadline for the county assessor and county treasurer to certify to the Tax Commissioner the Homestead Exemption Summary Certificate, Form 458S , for tax loss due to homestead exemptions for the current tax year. The signatures of both the county assessor and the county treasurer are required. Email Homestead Form 458S to pat.homestead@nebraska.gov .	§ 77-3523	Homestead Exemption Summary Certificate, Form 458S
December 1	County assessors file the Certificate of Taxes Levied Report (CTL) with the Property Tax Administrator as electronic data files and retains signed/dated copy for county records. **Best Practice: County assessor provides copy of CTL Report to the county treasurer for balancing and verification of reports, used for various tax distributions, and used by auditors.	§ 77-1613.01	Certification of Taxes Levies Report (CTL)
December 31	Real Property and Personal Property Taxes Due – Lien Date	§ 77-203	Property Taxes Due

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April 1 & August 1	First half and second half real and personal property taxes for prior assessment year become delinquent, if unpaid, in counties with a population greater than 100,000 (Douglas, Lancaster, & Sarpy Counties).	§ 77-204	1 st half delinquent
May 1 & September 1	First half and second half real and personal property taxes for prior assessment year become delinquent, if unpaid, in counties with a population less than 100,000 (all counties excluding Douglas, Lancaster, and Sarpy Counties).	§ 77-204	2 nd half delinquent