Committee Members:
*Present:* Bridget Barclay Sudol, Jeff Hackerott, Rose Nelson, Barb Oswald, Pat Sandberg

*Absent:* Dotty Bartels

*Others Present:* None

**Proceedings:**
Meeting called to order at 10:10am by Chair, Bridget Barclay Sudol

Provisions of the Open Meetings Act were read and made available in the room

August 22, 2016 meeting minutes were read. Sandberg moved to amend typographical errors; Nelson seconded. Nelson suggested corrections to the error. Hackerott moved to approve the minutes as amended; Nelson seconded. Minutes were approved as amended.

**Items of Interest**
Sandberg asked what feedback had been received on the webinars that the Division have been offering. Barclay Sudol responded that feedback had been positive and that the Division was exploring additional webinar offerings in the future.

Sandberg asked when courses for the 2019 course calendar were going to be selected and whether the advisory board was going to be meeting at regularly scheduled meetings. Barclay Sudol responded that the calendar is on the schedule to begin working on in the spring and that the group can explore having more regularly scheduled meetings.

Sandberg suggested several topics for classes in the future. These included a class on new material trends being seen across the nation and, in particular, Nebraska (such as outdoor wood fire boilers and decra steel roofing), a class on partial value, and a class on depreciation and effective age with Scott Johnson. Nelson mentioned that Michelle Robinson may be interested in scheduling something on a depreciation and effective age class, either with the Panhandle District or perhaps for the statewide convention. Barclay Sudol said that she would call Michelle to mention the topic to her.

Sandberg moved to adjourn meeting; Nelson seconded.
Meeting adjourned at 10:33am
Minutes submitted by Bridget Barclay Sudol, chair