

Nebraska and Local Sales and Use Tax Return
for County Treasurers and Other Officials

FORM
9

Nebraska ID Number

Tax Period

Please Do Not Write In This Space

County Name and Mailing Address

1 Nebraska sales and use tax collected during this tax period

1

Complete Nebraska Schedule below if local sales and use tax has been collected.

2 Total local sales and use tax collected (line 11, Nebraska Schedule)

2

3 Total Nebraska and local sales and use tax collected (line 1 plus line 2).....

3

4 Total amount of penalties collected on late-registered motor vehicles during this tax period.....

4

5 Total amount of interest collected on late-registered motor vehicles during this tax period.....

5

6 Total amount collected (total of lines 3, 4, and 5).....

6

7 a Collection fee permitted for all retailers (line 6 multiplied by .03;
if the result is \$150 or more, enter \$150).....

7a

b Additional collection fee for county treasurers
(see specific instructions).....

7b

Total collection fee (line 7a plus line 7b)

7

8 Total amount due (line 6 minus line 7)

8

9 Previous balance (see specific instructions)

9

10 Balance due (total of lines 8 and 9). Counties are **required** to make their payment electronically ...

10

Nebraska Schedule — Local Sales and Use Tax Collected

	Local Taxing Jurisdiction	County Code	City Code	Local Sales and Use Tax
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

11 Local sales and use tax collected (total of lines 1 through 10). Enter here and on line 2 above

11

Under penalties of law, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is correct and complete.

sign
here

Authorized Signature

Title

Phone Number

Date

Email Address

This return is due on or before the 15th day of the month following the tax period indicated above.
Mail this return to: Nebraska Department of Revenue, PO Box 98923, Lincoln, NE 68509-8923.
revenue.nebraska.gov, 800-742-7474 (NE & IA), or 402-471-5729

Instructions

Who Must File. Every county treasurer and the Department of Motor Vehicles (DMV) must file this return for each tax period. This return must be filed by the due date even if there was no sales or use tax collected for the tax period.

When and Where to File. This return and payment are due the 15th of the month following the tax period covered by the return. Electronic Funds Transfer (EFT) payments must be completed by 5:00 p.m. Central Time on the due date to be considered timely. Paper returns must be mailed to the Nebraska Department of Revenue, PO Box 98923, Lincoln, NE 68509-8923. Retain a copy of this return for your records.

Preidentified Return. This return is to be used by the official whose name is printed on it. If a preidentified return is not received for a tax period, a duplicate return should be requested from the Nebraska Department of Revenue (DOR). Do not file returns which are photocopies, returns for another tax period, or returns which have not been preidentified. If the mailing address is incorrect, mark through the incorrect address and plainly print the correct address.

Penalty and Interest. A penalty for failure to file the return and pay the tax by the due date may be assessed. Interest on the unpaid tax will be assessed at the statutory rate from the due date until payment is received.

Email. By entering an email address, the county treasurer acknowledges that the DOR may contact the county treasurer by email. The county treasurer accepts any risk to confidentiality associated with this method of communication. The DOR will send all confidential information by secure mail or the State of Nebraska's file share system. If you do not wish to be contacted by email, write "Opt Out" on the line labeled "email address."

Specific Instructions

Line 1. Enter the state sales and use tax collected. If there are any Forms 6 with purchaser's address located within a Good Life District (GLD), complete the [9GLD County Schedule](#) prior to completing Line 1. Attach the 9GLD County Schedule to the Form 9 when filing.

Maps of the Good Life Districts can be found on the [Sales Tax Rate Finder](#).

Line 7a. DMV and county treasurers enter the result of line 6 multiplied by .03. If the result of line 6 multiplied by .03 is \$150 or more, enter \$150.

Line 7b. DMV enter \$0. County treasurers should enter the result of .005 multiplied by the excess of line 6 over \$6,000.

Line 9. Enter the amount of overpayment or underpayment not reported on a previous return. If you have been advised by the DOR of either an overpayment or underpayment which was reported on a previous return, this amount should also be entered.

Line 10. Electronic payments must be made using DOR's free e-pay program (ACH Debit or ACH Credit). Refer to Payment Options at revenue.nebraska.gov for additional information. Payment may also be made by phone by calling 800-232-0057.

Authorized Signature. This return must be signed by the county treasurer or DMV's authorized representative, or other person authorized to sign the return.

Nebraska Schedule

Lines 1 through 10. Enter the amount of local sales and use tax collected for each city or county.

Line 11. Enter the total local sales and use tax collected from lines 1 through 10.