

# Nebraska and Local Sales and Use Tax Return

- If applicable, complete Schedule I on reverse side.
- See Nebraska Net Taxable Sales and Use Tax Worksheets.

Tax Category	Nebraska ID Number	Rpt. Code	Tax Period
Due Date:			
<b>Name and Location Address</b>			

Please Do Not Write In This Space

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**Name and Mailing Address**

- Name, address, or ownership changes? See instructions.

Check this box if your business has permanently closed, has been sold to someone else, or your permit is no longer needed. New owners must apply for their own sales tax permit.

1 Gross sales and services in Nebraska (see instructions and worksheets).....	1		00
2 Net Nebraska taxable sales as shown on line 2, Form 10 Worksheets (see instructions).....	2		00
3 Nebraska sales tax (line 2 multiplied by .055) .....	3		
4 Nebraska use tax (see instructions) .....	4		
<b>Complete Nebraska Schedule I prior to completing lines 5 &amp; 6.</b>			
5 Local use tax from Nebraska Schedule I.....	5		
6 Local sales tax from Nebraska Schedule I .....	6		
7 Total Nebraska and local sales tax (line 3 plus line 6) .....	7		
8 Sales tax collection fee (line 7 multiplied by .03; if the result is \$150.00 or more, enter \$150.00) .....	8		
9 Sales tax due (line 7 minus line 8).....	9		
10 Total Nebraska and local use tax (line 4 plus line 5).....	10		
11 Total Nebraska and local sales and use tax due (line 9 plus line 10) .....	11		
12 Previous balance with applicable interest at % per year and payments received through	12		

Check this box if your payment is being made electronically.

13 Balance due (line 11 plus or minus line 12). Pay in full with return .....	13		
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Under penalties of law, I declare that as taxpayer or preparer I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is correct and complete.

<b>sign here</b>	_____	_____	_____	_____	_____
	Authorized Signature	Title	Daytime Phone	Date	Email Address
<b>paid preparer's use only</b>	_____	_____	_____		
	Preparer's Signature	Date	Preparer's PTIN		
Print Firm's Name (or yours if self-employed), Address, and Zip Code			EIN	Daytime Phone	

For tax assistance, call 800-742-7474 (NE and IA) or 402-471-5729.  
**This return is due on or before the 20<sup>th</sup> day of the month following the tax period indicated above.**  
 Use [NebFile](#) to electronically file and pay your taxes.  
 Paper filers mail this return and payment to: Nebraska Department of Revenue, PO Box 98923, Lincoln, NE 68509-8923.

# Nebraska Schedule I — Local Sales and Use Tax

- Attach to Form 10.
- If applicable, complete the "Multivendor Marketplace Platform (MMP) Users Only" section on Page 3.
- MVL, ATV, UTV, Motorboat Leases or Rentals, and Aircraft Sales or Leases are on Page 3.

Name on Form 10

Nebraska ID Number

Tax Period

City	Code	Rate	Column A Use Tax	Column B Sales Tax	City	Code	Rate	Column A Use Tax	Column B Sales Tax
Ainsworth	52-003	.015			Clarkson	227-102	.015		
Albion	81-004	.015			Clatonia	246-103	.005		
Alliance	27-008	.015			Clay Center	188-104	.015		
Alma	82-009	.02			Clearwater	197-105	.015		
Ansley	234-015	.01			Coleridge	239-108	.01		
Arapahoe	157-016	.015			Columbus	60-110	.015		
Arcadia	192-017	.01			Cordova	208-114	.01		
Arlington	206-018	.015			Cortland	119-116	.01		
Arnold	152-019	.01			Cozad	26-119	.015		
Ashland	50-021	.015			Crawford	20-122	.015		
Atkinson	88-023	.015			Creighton	61-123	.01		
Auburn	57-025	.01			Crete	18-125	.02		
Bancroft	198-030	.015			Crofton	179-126	.01		
Bassett	99-035	.015			Curtis	51-129	.01		
Battle Creek	214-036	.015			Dakota City	233-131	.01		
Bayard	44-037	.01			Dannebrog	153-134	.01		
Beatrice	17-039	.02			Davey	248-137	.015		
Beaver City	141-040	.01			David City	101-138	.02		
Beaver Crossing	226-041	.01			Daykin	180-140	.01		
Beemer	199-043	.015			Decatur	217-141	.02		
Bellevue	3-046	.015			Deshler	243-143	.01		
Bellwood	223-047	.015			DeWeese	173-144	.01		
Benedict	215-049	.015			DeWitt	235-145	.01		
Benkelman	176-050	.015			Diller	67-147	.01		
Bennet	147-051	.01			Dodge	148-150	.015		
Bennington	42-052	.015			Doniphan	181-151	.01		
Bertrand	118-053	.015			Dorchester	249-152	.015		
Big Springs	100-055	.01			City of Douglas	43-153	.015		
Blair	53-057	.015			Duncan	135-156	.015		
Bloomfield	83-058	.01			Eagle	23-159	.01		
Blue Hill	71-060	.015			Edgar	102-161	.01		
Brainard	187-066	.01			Edison	228-162	.01		
Bridgeport	32-068	.01			Elgin	142-164	.01		
Broken Bow	66-072	.015			Elm Creek	159-167	.01		
Brownville	191-073	.01			Elmwood	105-168	.015		
Bruning	258-075	.015			Elwood	218-170	.01		
Burwell	132-081	.015			Emerson	262-172	.015		
Byron	260-084	.01			Eustis	106-176	.01		
Cairo	207-085	.01			Ewing	250-177	.015		
Callaway	216-086	.01			Exeter	171-178	.015		
Cambridge	145-087	.02			Fairbury	36-179	.02		
Cedar Rapids	114-092	.01			Fairfield	212-180	.015		
Central City	78-094	.015			Falls City	79-182	.02		
Ceresco	25-095	.015			Farnam	143-183	.01		
Chadron	13-096	.02			Fordyce	255-187	.01		
Chambers	177-097	.01			Fort Calhoun	229-188	.015		
Chappell	12-099	.02			Franklin	209-190	.01		
Chester	178-100	.01			Fremont	62-191	.015		
Clarks	158-101	.015			Friend	124-192	.015		

1 Total the amounts of use tax in Column A (enter here and on line 6, Column A, on Page 3) ..... 1

2 Total the amounts of sales tax in Column B (enter here and on line 6, Column B, on Page 3) ..... 2

**Complete Pages 2 and 3 of this Schedule I.**

# Nebraska Schedule I — Local Sales and Use Tax

Name on Form 10

Nebraska ID Number

Tax Period

City	Code	Rate	Column A Use Tax	Column B Sales Tax	City	Code	Rate	Column A Use Tax	Column B Sales Tax
Fullerton	30-193	.02			Loup City	90-294	.02		
Geneva	136-198	.02			Lyons	108-298	.015		
Genoa	120-199	.02			Madison	113-299	.015		
Gering	37-200	.02			Malcolm	150-302	.01		
Gibbon	72-201	.015			Manley	257-304	.005		
Gordon	8-206	.015			Marquette	202-305	.015		
Gothenburg	21-207	.015			Maywood	193-311	.015		
Grand Island	34-210	.02			McCook	103-312	.02		
Grant	200-211	.01			McCool Junction	133-313	.015		
Greeley	230-212	.015			Meadow Grove	225-317	.015		
Greenwood	160-213	.01			Milford	63-322	.01		
Gresham	125-214	.015			Milligan	251-325	.015		
Gretna	161-215	.02			Minden	55-327	.02		
Guide Rock	126-217	.015			Mitchell	69-328	.015		
Hallam	263-221	.01			Monroe	182-330	.015		
Halsey	264-222	.005			Morrill	137-332	.01		
Harrison	49-227	.015			Mullen	183-334	.01		
Hartington	167-228	.015			Murray	210-336	.01		
Harvard	162-229	.01			Nebraska City	16-339	.02		
Hastings	33-230	.015			Nehawka	240-340	.01		
Hay Springs	68-231	.01			Neligh	91-341	.01		
Hebron	127-235	.015			Nelson	80-342	.01		
Hemingford	48-236	.015			Newman Grove	98-346	.015		
Henderson	112-237	.015			Niobrara	73-349	.01		
Hickman	213-242	.015			Norfolk	15-351	.015		
Hildreth	89-243	.01			North Bend	92-353	.015		
Holdrege	54-245	.015			North Platte	4-355	.02		
Hooper	144-248	.01			Oakland	35-358	.015		
Howells	189-251	.015			Oconto	172-360	.01		
Hubbard	236-252	.015			Odell	59-362	.01		
Hubbell	45-253	.01			Ogallala	6-363	.015		
Humboldt	259-254	.015			Omaha	1-365	.015		
Humphrey	146-255	.02			O'Neill	39-366	.015		
Hyannis	154-257	.01			Orchard	242-368	.015		
Imperial	163-258	.01			Ord	115-369	.015		
Jackson	164-263	.015			Osceola	131-371	.015		
Jansen	111-264	.01			Oshkosh	10-372	.02		
Juniata	204-268	.015			Osmond	117-373	.015		
Kearney	38-269	.015			Oxford	84-376	.015		
Kimball	9-273	.015			Palmer	252-379	.015		
Laurel	237-276	.01			Palmyra	138-380	.01		
LaVista	14-274	.02			Papillion	28-382	.02		
Lawrence	232-277	.01			Pawnee City	168-383	.02		
Leigh	224-279	.015			Paxton	128-384	.02		
Lewellen	5-281	.01			Pender	174-385	.015		
Lexington	29-283	.015			Peru	93-386	.01		
Lincoln	2-285	.0175			Petersburg	130-387	.01		
Linwood	201-287	.01			Pierce	139-390	.01		
Loomis	149-291	.01			Pilger	231-391	.015		
Louisville	107-293	.015			Plainview	46-392	.015		

<b>3</b> Total the amounts of use tax in Column A (enter here and on line 7, on page 3).....	<b>3</b>		
<b>4</b> Total the amounts of sales tax in Column B (enter here and on line 7, on page 3) .....	<b>4</b>		

# Nebraska Schedule I — Local Sales and Use Tax

Name on Form 10

Nebraska ID Number

Tax Period

City	Code	Rate	Column A Use Tax	Column B Sales Tax	City	Code	Rate	Column A Use Tax	Column B Sales Tax
Platte Center	211-393	.015			Syracuse	122-475	.01		
Plattsmouth	121-394	.015			Tecumseh	86-481	.015		
Pleasanton	238-396	.01			Tekamah	87-482	.02		
Plymouth	47-397	.015			Terrytown	24-483	.01		
Ponca	194-399	.015			Tiiden	56-487	.015		
Ralston	151-407	.015			Trenton	266-489	.015		
Randolph	190-408	.015			Uehling	70-491	.01		
Ravenna	85-409	.015			Unadilla	244-493	.015		
Red Cloud	74-411	.015			Upland	220-495	.015		
Republican City	64-412	.01			Utica	221-496	.015		
Rising City	253-415	.01			Valentine	156-497	.015		
Roca	254-418	.015			Valley	41-498	.015		
Rushville	11-425	.015			Verdigre	76-502	.015		
St. Edward	175-452	.015			Wahoo	95-506	.02		
St. Paul	104-454	.015			Wakefield	169-507	.01		
Sargent	155-428	.02			Waterloo	19-512	.02		
Schuyler	75-430	.015			Wauneta	241-513	.01		
Scottsbluff	22-432	.015			Wausa	123-514	.01		
Scribner	185-433	.015			Waverly	196-515	.015		
Seward	129-435	.02			Wayne	58-516	.015		
Shelby	247-436	.015			Weeping Water	140-517	.015		
Sidney	7-441	.02			West Point	184-519	.02		
Silver Creek	116-442	.01			Wilber	96-523	.015		
S. Sioux City	40-446	.015			Wisner	203-530	.02		
Spalding	256-447	.015			Wood River	222-533	.015		
Spencer	109-448	.01			Wymore	77-534	.015		
Springfield	195-450	.015			Wynot	265-535	.015		
Springview	166-451	.01			York	97-536	.02		
Stanton	219-456	.015			County	Code	Rate	Column A Use Tax	Column B Sales Tax
Sterling	205-462	.01			Dakota County*	134-922	.005		
Stromsburg	186-467	.015			*Dakota County tax is only collected in areas outside of any city in Dakota County that imposes a city sales and use tax.				
Stuart	110-468	.015							
Superior	65-470	.015							
Sutherland	261-472	.015							
Sutton	94-473	.015							

5 Total the amounts of use tax in Column A and sales tax in Column B on this page .....	5			
6 Enter the total amounts from Column A and Column B (lines 1 and 2) from Page 1 .....	6			
7 Enter the total amounts from Column A and Column B (lines 3 and 4) from Page 2 .....	7			
8 Total use tax to report (Column A, total of lines 5, 6, and 7). Enter here and on line 5, Form 10 .....	8			
9 Total sales tax to report (Column B, total of lines 5, 6, and 7). Enter here and on line 6, Form 10 .....	9			

### Multivendor Marketplace Platform (MMP) Users Only

Retailers, including remote retailers – Enter the total dollar amount of your Nebraska sales made by MMPs collecting sales tax on your behalf. Subtract this amount from your total gross sales in Nebraska reported on line 1, Form 10, to determine your net Nebraska taxable sales (see Form 10 instructions) (Code 700-700)

### MVL, ATV, UTV, Motorboat Leases or Rentals, and Aircraft Sales or Leases

To be completed by retailers who are leasing (1) motor vehicles to others for periods of more than 31 days; (2) ATVs or UTVs; (3) motorboats or motorized personal watercraft; or (4) Aircraft Sales or Leases.

1 Enter the amount of state sales tax included on Form 10, line 3, that was reported on long-term leases (more than 31 days) of motor vehicles (see instructions)..... (Code 600-600)				
2 Enter the amount of state sales tax included on Form 10, line 3, that was reported on all leases or rentals of all-terrain and utility-type vehicles (see instructions) ..... (Code 626-626)				
3 Enter the amount of state sales tax included on Form 10, line 3, that was reported on all leases or rentals of motorboats and motorized personal watercraft (see instructions)..... (Code 633-633)				
4 Enter the amount of state sales tax included on Form 10, line 3, and state use tax on Form 10, line 4, that was reported on all sales or leases of aircraft.....(Code 694-694)				

**Nebraska Net Taxable Sales and Use Tax Worksheets**

- The online version of these worksheets expands for detailed information.
- To see this information, complete these worksheets online.
- Keep a copy of these worksheets.

**Nebraska Net Taxable Sales Worksheet**

1. Gross Sales and Services in Nebraska [Regulation 1-007](#). Enter on line 1, Form 10 .....

Allowable Exemptions and Deductions from Gross Sales

- A. Sales of nontaxable services. See **taxable** services in [Regulation 1-007](#) .....
- B. Sales of items or taxable services sold for resale. [Regulation 1-013](#) .....
- C. Sales to exempt purchasers. [Regulation 1-012](#) .....
- D. Sales of exempt items or services. [Regulation 1-012](#) .....
- E. Exempt sellers. [Regulation 1-012](#) .....
- F. Use-based exemptions. [Regulation 1-012](#) .....
- G. Other allowable deductions (see our website for a list of allowable deductions and the applicable [regulations](#)). Retailers using a Multivendor Marketplace Platform (MMP) must include the total dollar amount of your Nebraska sales made by MMPs collecting sales tax on your behalf .....
- H. Total allowable exemptions and deductions (A through G) .....

2. Net Nebraska Taxable Sales (line 1 minus line H). Enter on line 2, Form 10 .....

**Nebraska Use Tax Worksheet**

- 1. Cost of items and taxable services purchased for use in Nebraska on which tax was not paid. [Regulation 1-002](#) .....
- 2. Cost of items withdrawn from inventory for personal or business use. [Regulation 1-002](#) .....
- 3. Total amount subject to Nebraska use tax (line 1 plus line 2).....
- 4. Nebraska use tax (line 3 multiplied by the rate identified on line 3, Form 10) .....
- 5. Credit for tax paid to other states on items in line 4. [Regulation 1-002](#) .....
- 6. Nebraska Use Tax Due (line 4 minus line 5). Enter on line 4, Form 10 .....

## Instructions for Form 10

**Who Must File.** Every retailer must file a Form 10. Retailers include remote sellers and Multivendor Marketplace Platforms (MMPs) with more than \$100,000 of gross sales or 200 or more transactions in Nebraska. All retailers must hold a Nebraska Sales Tax Permit.

**How to Obtain a Permit.** You must complete a [Nebraska Tax Application, Form 20](#), to apply for a sales tax permit. After the application has been processed, you will receive your Nebraska sales tax ID number printed on the permit.

**When and Where to File.** This return and payment are due the 20th of the month following the tax period covered by the return. **Paper returns** must be mailed to the Nebraska Department of Revenue, PO Box 98923, Lincoln, NE 68509-8923. Retain a copy of this return and all schedules and worksheets for your records.

**Electronic Filing.** All retailers may e-file Form 10 using NebFile for Business. Retailers approved to file a combined return or required to pay electronically, **must** e-file Form 10. If you have questions about e-filing or payment options, visit the Department of Revenue (DOR) website [revenue.nebraska.gov](http://revenue.nebraska.gov).

**Preidentified Return.** Retailers will be mailed a preidentified paper return if they did not e-file a Form 10 previously and are not required to pay electronically. This return should only be used by the retailer whose name is printed on it. If you have not received your preidentified return for the tax period, you may print a Form 10 from DOR's website. Complete the Nebraska ID number, tax period, name, and address information.

**Name and Address Changes.** If the business name has changed and it is a name change only (for example, if the ownership or federal ID number has not changed), mark through the previous name and plainly print the new name and write "name change only." If you e-file, name changes should be made on a [Nebraska Change Request, Form 22](#).

If there is a change or correction in the name or address, mark through the incorrect information and plainly print the correct information. If this is the result of a relocation of your business, indicate this by writing "relocated" next to the change made. If you are e-filing, you may make an **address** change during filing; however, **name** changes must be done by filing a Form 22. See previous paragraph for **name** change information. **Reminder:** A sales tax permit is required for **each** location. If an additional location is opened, you must apply for another sales tax permit by filing a Form 20.

**Ownership Changes.** A change in ownership, or type of ownership (individual to a partnership, partnership to a corporation, etc.) requires you to cancel your permit and obtain a new permit for the new business. To cancel the old permit, check the box in the upper left corner of the Form 10. The new owners must complete a Form 20 to obtain their own sales tax permit. The new owners of the business should not use the previous owner's preidentified sales and use tax return.

**Credit Returns.** If line 11 is a credit amount, documentation must be sent with the return to support the credit. This documentation must include a letter of explanation, invoices, or credit memos issued to customers. When e-filing, complete the explanation box with information on the credit. You will be contacted if additional documentation is required. If a credit is shown on line 11, it may be applied to a balance shown on line 12, if any, or used on future returns. If the credit cannot be used in a reasonable amount of time, a [Claim for Refund of Sales and Use Tax, Form 7](#), may be filed. The statute of limitations for filing the Form 7 is three years from the due date following the end of the period for which the credit was created.

**Amended Returns.** An [amended Form 10](#), available on DOR's website, may only be filed by paper. Mandated retailers must pay all balance dues electronically. If you e-file, you can make changes to your filed return any time on or before the return's due date. This feature is for **current** tax period returns only.

**Penalty and Interest.** If a return is not filed and/or is not paid by the due date, a penalty may be assessed in the amount of 10% of the tax due or \$25, whichever is greater. Interest on the unpaid tax will be assessed at the rate printed on line 12 from the due date until payment is received.

**Retention of Records.** Records to substantiate this return must be kept and be available to DOR for a period of at least three years following the date of filing the return.

**Additional information regarding sales and use taxes may be found in the "Information Guides" section of DOR's website.**

### Specific Instructions

Retailers must report the tax due for each type of tax. If no sales or use tax is due, the retailer must indicate it by entering a zero, N/A, drawing a line, writing a word, or statement on the appropriate line. Failure to do so extends the statute of limitations to six years for audit purposes.

**Complete the Nebraska Net Taxable Sales and Use Tax Worksheets to assist with the Form 10.**

**Line 1.** Enter the total dollar amount of ALL Nebraska sales, leases, rentals, and services made or facilitated by your business or by an MMP on your behalf. Enter both taxable and exempt sales. Line 1 does not include the amount of sales tax collected.

**Line 2.** Complete the Nebraska Net Taxable Sales and Use Tax Worksheets for allowable exemptions or deductions, including the MMP deduction. Enter the Nebraska net taxable sales rounded to the nearest whole dollar. Retailers making sales through MMPs refer to the MMP Users Only instructions below. Retailers that lease motor vehicles for more than 31 days; that lease or rent ATVs, UTVs, or motorboats; or that sell or lease aircraft must complete Section B - MVL, ATV, UTV, Motorboat Leases or Rentals, and Aircraft Sales or Leases of Schedule I.

**Lines 4 and 5. Transactions Subject to Use Tax.** Use tax is due on all taxable purchases when Nebraska and any applicable local sales tax is not paid. Use tax is due on your cost of these items or taxable services. Refer to the Information Guide on Nebraska Use Tax.

**IMPORTANT NOTE:** The amount of state use tax reported on Line 4 from the purchase or lease of an aircraft must be reported on Line 4b of Section B - MVL, ATV, UTV, Motorboat Leases or Rentals, and Aircraft Sales or Leases of Schedule I, see below.

**Line 8.** The retailer is allowed to retain a fee for collecting the Nebraska and local sales tax.

**Line 12.** A **balance due** resulting from a partial payment, mathematical or clerical errors, penalty, or interest relating to prior returns is entered on this line. The amount of interest includes interest on unpaid tax through the due date of this return. If the amount due is paid before the due date, interest will be recomputed and a credit will be on your next return. If you have already paid the amount on this line with a previous remittance, please disregard it. A credit is indicated by the word "subtract" and can be subtracted from the amount due on line 11. However, if your records do not support this credit, please contact DOR.

**Line 13.** All taxpayers are encouraged to make payments electronically. Do not send a paper check if you are mandated to pay electronically. Electronic payments may be made using DOR's free e-pay program (EFT Debit), by ACH Credit, credit card, or by phone. Refer to DOR's website for payment options.

**Signatures.** This return must be signed by the taxpayer, partner, officer, or member. Include a daytime phone number and email address in case DOR needs to contact you about your account.

### Nebraska Schedule I

The Schedule I displays any city or county that has been reported in the last 12 months. Enter the local sales and use tax due for each city and county. Retailers that make sales using an MMP should enter the result of the total city or county sales tax due by the retailer and the MMP less the city or county sales tax remitted by the MMP on the retailer's behalf. A city or county may be added by writing the information in the blank boxes on Schedule I. You can find listings of the city and county taxing jurisdictions and the sales tax rates on DOR's website.

**Line 1, Local Use Tax.** Total the amounts reported in the use tax column and enter the total from Nebraska Schedule I, on line 5, Form 10.

**Line 2, Local Sales Tax.** Total the amounts reported in the sales tax column and enter the total from Nebraska Schedule I, on line 6, Form 10.

### Section A - Multivendor Marketplace Platform (MMP) Users Only

Retailers making sales into Nebraska using an MMP must enter the dollar amount of Nebraska sales remitted by MMPs that are collecting Nebraska sales tax on your behalf. Retain documentation from your MMPs that substantiates this amount.

### Section B - MVL, ATV, UTV, Motorboat Leases or Rentals; or (4) Aircraft Sales or Leases.

Enter the portion of the state sales tax (reported on Form 10, line 3) that is from all leases or rentals of: (1) automobiles, trucks, trailers, semitrailers, and truck tractors for periods of more than 31 days that are not classified as transportation equipment, see the [Nebraska Sales Tax on Leased Motor Vehicles Information Guide](#); (2) all-terrain and utility-type vehicles; or (3) motorboats and motorized personal watercraft (for example, jet skis or wave runners). 4a. Enter the amount of state sales tax included on Form 10, Line 3 that is from the sale or lease of aircraft. 4b. Enter the amount of state use tax included on Form 10, Line 4 that is from the purchase or lease of aircraft. Aircraft means any contrivance now known, hereafter invented, used, or designed for navigation or flight in the air. For example, this includes airplanes, drones, and hot air balloons.