Nebraska Department of REVENUE

NEBRASKA SCHEDULE I — Bingo License

FORM 50 Schedule I

Name of Organization as Shown on Form 50

Nebraska ID Number

PLEASE DO NOT WRITE IN THIS SPACE

PRINT FORM

RESET FORM

1 Type of Application ☐ New (Attach to Form 50) ☐ Report Changes (Complete only changed information and provide appropriate signatures.)

BINGO LOCATION

2 Location Name

Street Address

City | State | Zip Code | County

3 Location Is ☐ Owned ☐ Leased

(If leased, attach a copy of the lease greement. Verbal lease agreements must be put into writing.)

4 Leased $ _____ per _____

If Leased, Lessor's Name and Address

5 Name

Street Address

City | State | Zip Code | County

BINGO EQUIPMENT

6 Bingo Equipment Is ☐ Owned ☐ Leased

(If leased, attach a copy of the lease greement. Verbal agreements must be put into writing.)

7 Leased $ _____ per _____

If Leased, Lessor's Name and Address

8 Name

Street Address

City | State | Zip Code | County

9 Bingo Paper Prices and Electronic Bingo Card Monitoring Devices

Class II License Applicants Only — Attach a separate sheet which indicates the price charged for each single sheet, packet, or book of bingo paper sold at your bingo occasions. You must include the type of packet or single sheet (for example, 9-on 13-up packet), price charged, and color, if applicable.

Class I and Class II License Applicants — Do you intend to use electronic bingo card monitoring devices at your organization's bingo occasions? ☐ YES ☐ NO

If Yes, attach a separate sheet which indicates the prices charged for each single sheet, packet, or book of bingo paper available for play on an electronic bingo card monitoring device.

BINGO OCCASIONS

10 Frequency

(1) ☐ Once a week (2) ☐ Twice a week (3) ☐ Other If Other, Explain: _____

11 Day of Week | Time First Number Called | Ending Time

_____ _____ To _____

_____ _____ To _____

_____ _____ To _____

12 Is any organization co-sponsoring? ☐ YES ☐ NO

13 Name of Co-sponsor

14 Co-sponsor's Nebraska ID Number

BINGO CHAIRPERSON

15 Social Security Number

Date of Birth

Name of Bingo Chairperson

Street Address

City | State | Zip Code | Years a Member

I declare that I will be responsible for compliance with all of the provisions of the Nebraska Bingo Act and all regulations adopted under this Act. I further declare that I am not connected with, interested in, or otherwise concerned directly or indirectly with any business licensed as a manufacturer or distributor of bingo equipment and/or pickle cards in Nebraska.

sign here ▶ Signature of Bingo Chairperson | Date | Daytime Telephone Number

MEMBERS DESIGNATED AS ALTERNATE BINGO CHAIRPERSON

16 Please attach a sheet showing a maximum of three names, addresses, Social Security numbers, years of membership, and dates of birth.

SIGNATURE OF OFFICER

Under penalties of law, I declare that I have examined this schedule and to the best of my knowledge and belief, it is correct and complete. I will comply with all of the provisions of the Nebraska Bingo Act and the regulations adopted under this Act.

sign here ▶ Signature of Officer Listed on Line 15 of Form 50 or Person Authorized by Power of Attorney | Title | Date | Daytime Telephone Number

Mail the original schedule to: **NEBRASKA DEPARTMENT OF REVENUE, CHARITABLE GAMING DIVISION, PO BOX 94855, LINCOLN, NE 68509-4855.**

Mail a copy of this schedule to the city or county clerk. Retain a copy for your records.

9-034-1987 Rev. 6-2011 Supersedes 9-034-1987 Rev. 11-2008

INSTRUCTIONS

WHO MUST FILE. Any nonprofit organization or volunteer fire company or volunteer first-aid, rescue, ambulance, or emergency squad applying for a license to conduct bingo must complete and attach the Nebraska Schedule I – Bingo License to its Nebraska Application for Bingo, Lottery, Raffle, or Lottery by Pickle Card, Form 50. A new Nebraska Schedule I must be filed whenever the information contained in the schedule changes.

WHEN AND WHERE TO FILE. This schedule must be filed with all applications for a bingo license. Changes in bingo location and/or changes in days and/or the times bingo is conducted must be submitted in writing by the organization's bingo chairperson or gaming manager at least 30 days in advance and must be approved by the Nebraska Department of Revenue (Department) prior to their implementation. Changes in other information reported on this schedule, such as designating a new bingo chairperson, must be submitted to the Department by the organization's bingo chairperson or utilization of funds member within 30 days of the change.

The Nebraska Schedule I, and copies of any applicable lease agreements, must be attached to the Form 50 and mailed to the Nebraska Department of Revenue, Charitable Gaming Division, PO Box 94855, Lincoln, NE 68509-4855. Please retain a copy for your records.

SPECIFIC INSTRUCTIONS

LINE 2. Indicate the location name and address of the structure/building where your organization will conduct its bingo occasions. An organization may only conduct bingo in the county where its principal office is located.

LINE 3. Indicate whether the bingo location is owned or leased by your organization. If the bingo location is not owned and lease payments are not charged, indicate that the bingo location is leased. If leased, a copy of the lease agreement must be provided with the application and is subject to approval by the Department.

LINE 4. If the bingo location is leased, indicate the amount of lease that is paid.

If the amount of lease is greater than $250 per month, the person who is leasing the premises to your organization must obtain a commercial lessor's license. A nonprofit organization leasing its premises solely to its own auxiliary is not required to obtain a commercial lessor's license. Bingo may not be conducted at the premises until the lessor has physical possession of the commercial lessor's license issued by the Department. A commercial lessor's license may be obtained by filing a Nebraska Application for Commercial Lessor of Bingo Premises, Form 50B, with the Department.

LINE 6. Indicate whether the bingo equipment to be used at your bingo occasion is owned or leased by your organization. If leased, a copy of the lease agreement must be provided with the application and is subject to approval by the Department.

LINE 9. **Class II license applicants** must indicate the price to be charged for each single sheet, packet, or book of bingo paper sold at their bingo occasion (for example, a 9-on 13-up packet may sell for $9). Specify color of singles, if applicable. **Class I and Class II license applicants** who intend to use electronic bingo card monitoring devices must indicate the price to be charged for each single sheet, packet, or book of bingo paper available for play on an electronic bingo card monitoring device.

LINE 10. Indicate the frequency in which the organization will conduct bingo: once a week; twice a week; or other. If other, provide an explanation. For example: once a month; during county fair; etc.

LINE 11. Indicate the days and times the bingo occasions will be held. For starting time, please indicate the approximate time the first number is called. No bingo occasion, except a limited period bingo, may last longer than six consecutive hours. An organization licensed to conduct bingo may hold 10 bingo occasions per month. However, no more than two bingo occasions per week may be held within the same structure/building unless otherwise authorized by the Department. There must be a minimum of three hours between bingo occasions conducted at the same premises.

LINES 13 AND 14. Indicate the name of any co-sponsoring organization and its Nebraska ID number. In order to be a co-sponsoring organization for the conduct of bingo, the organization must be licensed with the Department.

LINES 15 AND 16. Your organization must designate a member as its "bingo chairperson." On line 15, indicate this individual's Social Security number, name, address, date of birth, and number of years he or she has been a member of your organization. The bingo chairperson must be present for the duration of each bingo occasion conducted by a Class I bingo licensee; however, the chairperson may designate another member of the organization to take his or her place at the bingo occasion. Provide a maximum of three names of individuals designated as an alternate bingo chairperson on line 16. For Class II bingo licensees, the bingo chairperson or the alternate bingo chairperson is not required to be present at each bingo occasion; however, he or she may substitute for the gaming manager in emergency situations. The bingo chairperson or alternate bingo chairperson may not be licensed as a gaming manager. The bingo chairperson or the utilization of funds member is responsible for notifying the Department, in writing, if any information included on this application changes.

SIGNATURES. The Nebraska Schedule I – Bingo License must be signed by the bingo chairperson designated on line 15 and one of the officers of the organization listed on line 15 of Form 50. Persons who are not listed on line 15 who have signed the application must attach a completed Power of Attorney, Form 33.

Any questions regarding the completion of this schedule should be addressed to the Nebraska Department of Revenue, Charitable Gaming Division, PO Box 94855, Lincoln, NE 68509-4855, telephone 402-471-5937 or 877-564-1315.