



Schedule I — Nebraska Advantage Microenterprise Tax Credit Act Claim

Applicant Name		Social Security Number	Nebraska ID Number	Tax Year End
Microbusiness Name	Microbusiness Location Address		Federal ID Number	Date of Application

Current Year Credit Computation Table

1 Enter the amount of total microenterprise tax credits reserved in Part 2.....	1	
2 Enter the microenterprise tax credit from the prior year, if applicable	2	
3 Remaining reserved microenterprise tax credit (line 1 minus line 2)	3	
4 Calculation Year Credit Computation (Note: The gray boxes of this table cannot be filled in.)		

	Column A	Column B	Column C	Column D
	Base Year	Current Year	Increase	Credit
	Tax Year Prior to Application	Application Year or Subsequent Year	(Column B - A)	20% of Column C
Tax Year Ending Date				
a Depreciable Asset Purchases				
b Repairs and Maintenance				
c Advertising				
d Legal Professional Fees				
e Net Lease Increase				
f Total Investment (a + b + c + d + e)				
g Compensation				
h Employer Health Insurance Contribution				
i Total Compensation (g + h)				
j Total Calculated Credit (Column D, line f + line i)				4j
k Enter the lesser of line 3 or line 4j, here and on Form 3800N line 13.....				4k

Attach a copy of the following documents.

Base Year and Current Year:

- The federal income tax return for yourself and the microbusiness, including the tax depreciation schedule;
- Signed lease agreements for any lease of qualified property;
- Year-end payroll register with year-to-date information, including total hours paid to hourly and salaried staff;
- Nebraska Reconciliation of Income Tax Withheld, Form W-3N, including copies of the attached federal Wage and Tax Statements, Forms W-2; and
- Health insurance billings showing the employer contribution.

Current Year:

- A detailed listing of the investment expenditures claimed in Column B. Submit the information on a CD or email an Excel file to rev.incentives@nebraska.gov referencing "Microenterprise" in the subject line. The spreadsheet should include the following information:

Vendor Name	Invoice Date	Invoice Number	Item Description	Amount Claimed	Column B, Line Number
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- Legible copies of all invoices supporting purchases of depreciable assets, repairs and maintenance, advertising, and legal and professional fees; arranged in the same order as they appear in the spreadsheet;
- The [Lease Calculation Worksheet](#) that supports the amount claimed in Column B, line 4e; and
- The E-Verify employment confirmation for each employee hired after the application date. See the Microenterprise Application Guide.

Person authorized to contact regarding this claim:

Print Authorized Person's Name

Email Address

Phone Number

Instructions

When and Where to File. Attach a copy of this completed Schedule I to the Employment and Investment Credit Calculation, Form 3800N, to support the credit earned. The Form 3800N must be filed with the applicant's individual income tax return for the year of application and the following tax year. To avoid delays, please provide all of the required documentation.