

## Department of Revenue Property Assessment Division (PAD) 2017 Education Calendar

To register for the IAAO classes, you must click the link for the class location denoted below.  
 Education credit will be given at county assessor district meetings according to the sign-in sheet provided.

Class registration begins at 8:00 a.m. and classes will begin at 8:30 a.m., unless otherwise noted.

Dates	Class	Location & Registration Link	Instructor	Length of Course	Registration Fee
January 12 10-11 a.m.	Ag Land Survey	Webcast, directions will be sent via email in December	Sarah Scott, PAD	1 hour	N/A
January 20 10-11 a.m.	Correction Process for Real & Personal Property	Webcast, directions will be sent via email in December	Elaine Thompson, PAD	1 hour	N/A
February 9 <sup>th</sup> OR 10 <sup>th</sup> <b>CANCELLED</b>	IAAO Forum 931- Reading and Understanding Leases Finance Reference 98-14	<a href="#">Kearney</a> and <a href="#">Lincoln</a>	Barry Couch	7.5 hours	\$130
Spring NACO Joint District Meetings	Zoning Purposes and Information	Various	NACO District Zoning Representatives	1 hour	N/A

<b>Dates</b>	<b>Class</b>	<b>Location</b>	<b>Instructor</b>	<b>Length of Course</b>	<b>Registration Fee</b>
May 15-19 <sup>th</sup>	IAAO 101- Fundamentals of Real Property Appraisal Finance Reference 98-15	<a href="#">Columbus</a>	Marion Johnson	33.5 hours	\$600
June/July County Assessor District Meetings	Unique Properties	Various	Bryan Hill, PAD	2 hours	N/A
August 7-11 <sup>th</sup>	IAAO 300- Fundamentals of Mass Appraisal Finance Reference 98-15	<a href="#">Kearney</a>	Marion Johnson	33.5 hours	\$600
September County Assessor District Meetings	Supreme Court: Statistics Matter	Various	Jon Cannon and Derrick Niederklein, PAD	1.5 hours	N/A
October 2-6	IAAO 332- Modeling Concepts Finance Reference 98-17	<a href="#">Lincoln</a>	Michael Ireland	30 hours	\$600
October County Assessor District Meetings	REG 50 – Narrative Appraisal	Various	Derrick Niederklein, PAD	1.5 hours	N/A

All of these courses/seminars have been approved for county assessor certification continuing education credit hours. A [Request for Continuing Education and Recertification Credit](#) must be completed to receive continuing education credit hours. No form is necessary if the session is taught by PAD staff, but you must sign in on the provided sheet.

In addition to these opportunities, you may choose to seek education elsewhere or through the following list of providers:

- [Nebraska Real Property Appraisal Board](#). PAD suggests attending the National USPAP Update or the National USPAP Course given throughout the year;
- [IAAO](#) webinars and self-study courses. Over 115 hours of credit offered online at minimal cost;
- [Moore Appraisal Education](#); and
- [American Society of Farm Managers and Rural Appraisers](#).

### Education Policies

Class registrations must be received at least 14 days prior to the first day of class. Sufficient enrollment will determine justification of holding each class. Written cancellation notices will be emailed to the individuals who have registered at the time a course is cancelled.

If maximum registration for a class is reached, a waiting list will be established. If cancellations occur, the first person on the waiting list will be notified that there is an opening and will be given the opportunity to attend the class. If there is a sufficient number of persons on the waiting list, an additional class may be scheduled.

Registration cancellations for all IAAO classes must be made at least 14 working days prior to the first day of class. PAD will accept written cancellations only (phone calls will NOT be accepted). Written cancellations may be faxed to 402-471-5993 or emailed to [pat.edu@nebraska.gov](mailto:pat.edu@nebraska.gov). Failure to give the required notification will result in the county or person being billed for the total cost of the class.

If cancellation is necessary due to an emergency after the specified cancellation period, the Property Tax Administrator will review the cancellation request and may approve a refund for good cause.

## **IAAO Forum 931- Reading and Understanding Leases**

**Dates: February 9, 2017 in Kearney OR February 10, 2017 in Lincoln**

**Online Registration: [Kearney](#)**

**[Lincoln](#)**

**Location:**

**Kearney: Buffalo County Board Room, 1512 Central Avenue, Kearney, NE**

**Lincoln: Nebraska State Office Building, 301 Centennial Mall South, Lincoln, NE**

**Instructor: Barry Couch**

**Credit Hours: 7.5 hours**

**Registration Fee: \$130**

**Textbook: N/A**

This course will enhance your ability to read, analyze, and interpret leases. Learn why extracting all pertinent information from a lease is a critical step in determining property value by the income approach. Terminology, types of leases, common clauses, and custom leases will be reviewed. The impact that these issues have on value will also be discussed.

Participants are responsible for making their own hotel room reservations.

Lunch is not included in the registration fee.

## **IAAO 101- Fundamentals of Real Property Appraisal**

**Dates: May 15-19, 2017**

**Online Registration: [Columbus](#)**

**Location: Holiday Inn Express & Suites, 524 E. 23<sup>rd</sup> Street, Columbus, NE 402-564-2566**

**Instructor: Marion Johnson**

**Credit Hours: 33.5 hours with exam**

**Registration Fee: \$600**

**Textbook: N/A**

This course is designed to provide the students with an understanding and working knowledge of the procedures and techniques required to estimate the market value of vacant and improved properties. This course concentrates on the skills necessary for estimating the market value of properties using two approaches to value: the cost approach and the sales comparison approach. The Fundamentals of Real Property Appraisal utilizes lectures, classroom discussion, and homework problems to emphasize the main concepts and procedures taught in the course.

Participants are responsible for making their own hotel room reservations.

Lunch is not included in the registration fee.

## **IAAO 300- Fundamentals of Mass Appraisal**

**Dates: August 7-11, 2017**

**Online Registration: [Kearney](#)**

**Location: Holiday Inn Express, 508 2<sup>nd</sup> Ave S., Kearney 308-234-8100**

**Instructor: Marion Johnson**

**Credit Hours: 33.5 hours with exam**

**Registration Fee: \$600**

**Textbook: N/A**

This course provides an introduction to mass appraisal and is a prerequisite for the 300 series of courses offered by the IAAO. Topics covered include single-property appraisal versus mass appraisal, components of a mass appraisal system, data requirements and analysis, introduction to statistics, use of assessment ratio studies in mass appraisal, modeling of the three approaches to value, and selection of a mass appraisal system.

Participants are responsible for making their own hotel room reservations.

Lunch is not included in the registration fee.

## **IAAO 332- Modeling Concepts**

**Dates: October 2-6, 2017**

**Online Registration: [Lincoln](#)**

**Location: Nebraska State Office Building, 301 Centennial Mall South, Lincoln, NE**

**Instructor: Michael Ireland**

**Credit Hours: 30 hours**

**Registration Fee: \$600**

**Textbook: N/A**

This course introduces and explains fundamentals of mass appraisal model building. Chapter 1 explains the role of models in mass appraisal and describes basic model structures and steps in model development. Chapter 2 covers exploratory data analysis, including descriptive statistics, charts and graphs, and spatial analyses. Chapter 3 describes data transformations, which largely determine the accuracy achieved for a given database. Chapter 4 introduces multiple regression analysis, including regression statistics and options, the interpretation of results, and separation of land and building values. Chapter 5 covers the review and support of mass appraisal values and chapter 6 describes mass appraisal reporting.

The course includes a large number of demonstrations and labs using Excel, which is capable of producing basic models for a limited number of variables. Follow-up courses 333 and 334 cover residential and commercial modeling, respectively, in more depth and use the powerful but user-friendly statistical package, SPSS, in labs and demonstrations. This course serves as a foundation and bridge to IAAO's two follow-up model building courses.

Participants are responsible for making their own hotel room reservations.

Lunch is not included in the registration fee.